

TRAININGS CONDUCTED DURING APRIL 2017 - JANUARY 2018

Sl_no	Title of the course	From Date	To Date	Sponsored by	No of trainees	No of Training Days	Course Director
April 2017							
1	Disaster Resistant Construction using foundation course on STAAD PRO for Engineer	30/3/2017	3/4/2017	PWD(R&B)	11	5	ES
2	Learning Management System on Disaster Management	7/4/2017	7/4/2017	Revenue	22	1	ES
3	E-Tendering	17/4/17	19/4/17	PWD(R&B)	11	3	AC
May 2017							
4	Incident Response System (IRS)	3/5/2017	5/7/2017	DOPT (SCP)	26	3	ES
5	Life Saveing Techniques during disasters	4/5/2017	6/5/2017	Revenue	35	3	ES
6	Exposure visit to study the PRI System in Tripura	10/5/2017	12/5/2017	SIPARD	8	3	RM
7	Presentation Skill through Power Point	22/05/2017	24/05/2017	DoPT, Gol	30	3	AC
8	Enabling Digital Payment in Rural Areas	22/5/2017	24/5/2017	DoPT, Gol	20	3	RM
9	Inservice Training for Food Department	29/5/17	31/5/17	DoPT SCP	24	3	SM
10	Direct Trainers Skill(DTS)	29/5/17	3/6/2017	DoPT TDP	22	5	SM
11	Leadership & Capacity Building Skills for Development functioanries	29/5/2017	31/5/2017	DoPT, Gol	17	3	RM
June 2017							
12	Design of Training	5/6/2017	9/6/2017	DoPT, Gol	20	5	AC
13	Swacch Office and Management of Office Waste	12/6/2017	14/06/2017	DoPT SCP	71	3	SM
14	Use of Free and Open Source Software in Libraries	12/6/2017	14/06/2017	DoPT, Gol	25	3	AC
15	Environment Management issues : Role of State Holders	12/6/2017	14/6/17	DOPT (SCP)	31	3	ES
16	Social Accountability and Social Audit (One Month Certificate Course)	12/6/2017	11/7/2017	NIRD&PR	31	30	RM & ES
17	Workshop of Nodal Officer on State Sponsored Training	15/6/17		SIPARD	45	1	SM
18	Orientation for IAS (P) 2016 & TCS of 2014 & 2016 Batch	15/6/17	14/7/17	SIPARD	17	15	ES & SM
July 2017							
19	Induction For Tribal Welfare Inspectors	6/7/2017	14/7/17	TWD	16	9	ES
20	Gender Equality and Empowerment of women protective acts and rules	10/7/2017	12/7/2017	DOPT(SCP)	22	3	ES
21	Swachh Bharat Mission for schools & AWCs	11/7/2017	13/7/17	DoPT, Gol	29	3	AC
22	Personal Cleanliness and Health Batch -I	12/7/2017	14/07/2017	DoPT SCP	21	3	SM
23	NGO Management	17/07/2017	19/7/17	DoPT, Gol	30	3	AC
24	Information Technology for Office Management	17/07/17	19/07/17	SIPARD	16	3	AC
25	Personal Cleanliness and Health Batch -II	17/07/2017	19/7/17	DoPT SCP	35	3	SM
26	Training course on drinking water, sanitation and & hygiene for ASHA Facilitators Workers	20/7/17	21/7/17	PWD(DWS)	21	2	AC
27	Right to Information Act, 2017	20/07/17		SIPARD	21	1	AC
28	Housing for All	20/7/2017	22/7/2017	DoPT,Gol	24	3	RM
29	VAT to GST in Government	24/7/2017	26/7/2017	DoPT SCP	50	3	SM
30	Integration of tribale welfare Programme	24/7/17	26/7/17	DOPT(SCP)	17	3	ES
31	Project Management	24/7/2017	26/7/2017	DoPT, Gol	20	3	AC
32	Social Audit for Mid Day Meal	24/7/2017	26/7/2017	DoPT,Gol	25	3	RM
33	Training course on drinking water, sanitation and & hygiene for ASHA Facilitators Workers	25/7/17	26/7/17	PWD(DWS)	22	2	AC
34	Demonitization and Digital Payments	27/7/2017	29/7/2017	DoPT SCP	36	3	SM
35	Training course on drinking water, sanitation and & hygiene for ASHA Facilitators Workers	28/7/17	29/7/17	PWD(DWS)	31	2	AC
August 2017							
36	Computer Application for Office Management	1/8/2017	5/8/2017	SIPARD	23	5	AC
37	Right to Information Act, 2017	3/8/2017	4/8/2017	SIPARD	34	2	AC
38	Computer Application for Office Management	7/8/2017	11/8/2017	SIPARD	21	5	AC
39	Preparation of GPDP	7/8/2017	11/8/2017	NIRD&PR	39	5	RM
40	Training course on drinking water, sanitation and & hygiene for ASHA Facilitators Workers	8/8/2017	9/8/2017	PWD(DWS)	28	2	AC
41	Workshop on Government e Marketplace	8/8/2017		SIPARD	65	1	AC

42	Road Safety Workshop Batch -I	9/8/2017	11/8/2017	DoPT SCP	35	3	SM
43	NGO Management	16/8/2017	18/8/2017	DoPT, Gol	30	3	AC
44	Child right and implication of child abuse	16/8/17	18/8/17	Dopt(SCP)	15	3	ES
45	Creating Presentation through PowerPoint	17/8/17	19/8/17	SIPARD	27	3	AC
46	Preparedness of Departmental Disaster plan	18/8/17		Revenue	28	1	ES
47	Sustainable Development Goals	21/8/2017	23/8/2017	DoPT,Gol	36	3	RM
48	Ethics and Values in Public Governance Batch -I	21/8/2017	23/8/2017	DoPT SCP	16	3	SM
49	Ethics and Values in Public Governance Batch -II	24/8/2017	26/8/2017	DoPT SCP	26	3	SM
50	Review of preparedness of departmental disaster plan	25/8/17	25/8/17	Revenue	23	1	ES
51	TOT for SIPARD outreach programme	25/8/17	25/8/17	SIPARD	13	1	ES
52	Road Safety Workshop Batch -II	29/8/2017	31/8/2017	DoPT SCP	36	3	SM
53	Gender equality and empowerment of women	29/8/17	31/8/17	DOPT(Scp)	30	3	ES
September 2017							
54	Computer Application for Office Management	4/9/2017	8/9/2017	SIPARD	16	5	AC
55	First Aid, Search and Rescue	6/9/2017	8/9/2017	Revenue	33	3	ES
56	Administrative, Legal Services and Financial Management for Medical Officers	12/9/2017	14/9/17	DoPT SCP	19	3	SM
57	SECC Data Accessibility	21/9/2017	22/9/2017	NIRD&PR	46	5	RM
October 2017							
58	Behavior Change Communications for Skill Development of Rural Youth	9/10/2017	13/10/17	NIRD&PR	39	5	AC
59	Computer Application for Office Management	9/10/2017	13/10/17	SIPARD	20	5	AC
60	Information Technology for Office Management	16/10/17	18/10/17	SIPARD	28	3	AC
61	Administrative and Financial Management for RD and Panchayat Functionaries - Batch -I	16/10/17	21/10/17	NIRD & PR	26	5	SM
62	Incident ,Command and operation	16/10/17	18/10/17	DOPT (SCP)	38	3	ES
63	Enabling Digital Payment in Rural Areas	16/10/2017	18/10/2017	DoPT, Gol	29	3	RM
64	Geo tagging and use of modern IT, GIS, Space Technology in PMGSY roads	23/10/18	27/10/17	NIRD&PR	33	5	AC
65	Computer Application for Office Management	23/10/18	27/10/18	SIPARD	21	5	AC
66	Swachh Bharat for NSS (Teacher)Batch-I	23/10/17	25/10/17	SIPARD	15	3	ES
67	Behavior Change Communications for Skill Development of Rural Youth	23/10/2017	27/10/2017	NIRD&PR	25	5	RM
68	Administrative and Financial Management for RD and Panchayat Functionaries - Batch -II	24/10/17	28/10/17	NIRD & PR	22	5	SM
69	Sanitation Concern in Urban Planning	25/10/2017	27/10/2017	DoPT, Gol	22	3	SM
70	Workshop on maintenance of Govt Building (South Tripura District)	27/10/17	27/10/1	SIPARD	46	1	ES
71	Workshop on Rural Tourism (South Tripura District)	27/10/17	27/10/1	SIPARD	47	1	ES
72	Training Need Analysis	30/10/17	4/11/2017	DoPT, Gol	19	5	AC
November 2017							
73	Office Procedure for Ministerial Staff - Batch -I	6/11/2017	8/11/2017	SIPARD	28	3	SM
74	Use of spreadsheet through MS Excel	6/11/2017	8/11/2017	SIPARD	31	3	AC
75	Social Audit for Mid Day Meal	6/11/2017	12/11/2017	SAU Tripura	39	7	RM
76	Social Defense issues for panchayat functionaries	7/11/2017	9/11/2017	NISD,Go I	25	3	ES & RM
77	Drug Law Enforcement	7/11/2017	8/11/2017	Exaise Deptt	33	2	ES
78	Office Procedure for Ministerial Staff - Batch - IV	11/11/2017	13/11/17	SIPARD	10	3	SM
79	One Day Workshop on Social Audit	12/11/2017		NIRD&PR	18	1	RM
80	Right to Information Act	13/11/17	14/11/17	SIPARD	20	2	AC
81	Office Procedure for Ministerial Staff - Batch - II	13/11/17	15/11/17	SIPARD	44	3	SM
82	Workshop on Government e Marketplace	16/11/17		SIPARD	26	1	AC
83	Solid Liquid Waste Management under Swacch Bhart Mission	17/11/2017		SIPARD	22	1	RM
84	Solid Liquid Waste Management under Swacch Bhart Mission	18/11/2017		SIPARD	25	1	RM
85	Facilitation Skills for RD Professionals	20/11/2017	22/11/2017	DoPT,Gol	36	3	RM
86	Office Procedure for Ministerial Staff - Batch - III	20/11/17	22/11/17	SIPARD	64	3	SM
87	Social Defense issues for panchayat functionaries(Representatives)	28/11/17	30/11/17	NISD,Go I	34	3	ES & RM
December 2017							

88	Natural resource management	4/12/2017	6/12/2017	DOPT(SCP)	20	3	ES
89	Facilitation Skill	11/12/2017	13/12/17	DoPT, GoI	15	3	AC
90	Training on General Financial Rules and Central Treasury Rules	14/12/17	16/12/17	DoPT,SCP	31	3	SM
91	Workshop on Swatchh Office (Gomati District)	15.12.17		SIPARD	49	1	AC
92	Workshop on Cashless transaction (Gomati District)	15.12.17		SIPARD	49	1	AC
93	Advocacy Workshop on IEC / BCC of Drinking Water and Sanitation	16.12.17		PWD(DWS)	26	1	AC
94	Youth Leadership Development	20/12/2017	22/12/2017	DoPT,GoI	38	3	RM
95	Swachh Bharat for NSS Volunteers	27/12/17	29/12/17	SIPARD	38	3	ES
96	Advocacy Workshop on IEC / BCC of Drinking Water and Sanitation	27.12.17		PWD(DWS)	31	1	AC
January 2017							
97	Preparation of GPDP (Gomati)	2/1/2018	6/1/2018	NIRD&PR	43	5	RM
98	Preparation of GPDP (Dhalai)	8/1/2018	12/1/2018	NIRD&PR	40	5	RM

Course Directord

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3. SM - Sudakhina Mitra
4. RM - Rajib Malakar